



**PUNJABI UNIVERSITY, PATIALA**

**APPLICATION FOR REGISTRATION FOR Ph.D. DEGREE**

**(To be submitted to the Head of the Department)**

(Please read Instructions & Ordinances carefully before filling the application form)

*Note: No column be left blank, write 'Not Applicable' if necessary.*

1.	NAME:	MR./MISS/MRS.
2.	FATHER'S NAME	
3.	MOTHER'S NAME	
4.	FACULTY IN WHICH REGISTRATION IS SOUGHT	
5.	DEPARTMENT IN WHICH WORK IS PROPOSED TO BE DONE	
6.	DATE OF SUBMISSION OF THIS APPLICATION FORM	
7.	DATE OF ENROLMENT	
8.	PRESENT ADDRESS FOR CORRESPONDENCE  Telephone No./Mobile No.	
9.	PERMANENT HOME ADDRESS	
10.	UNIVERSITY REGISTRATION NO. *	

*\*If the applicant is not registered with this University, a Migration Certificate from the previous University must be attached and the candidate must get registered with the Punjabi University by paying requisite Registration Fee.*

11. **ACADEMIC RECORD:**

The details of all the examinations starting with graduation, i.e. first degree are to be given.

Sr. No.	Examination	Institution/University	Year	Subject(s)	%age of marks

*Note: Copies of the documents duly attested by competent authority must be attached with the application form, otherwise the application form will not be entertained.*

*This form can be downloaded from University website. The duly filled form should be submitted along with Registration fee and Form fee (2000 + 100= 2100/-)*

12.	<b>PUBLISHED WORK</b> If yes, the details including the title, the authors, journal/publisher, year of publication be given on a separate sheet	YES/NO
13.	<b>ACADEMIC AWARDS/DISTINCTIONS</b> (Separate sheet may be attached)	
14.	<b>TEACHING EXPERIENCE</b> (Separate sheet may be attached)	
15.	<b>EMPLOYMENT RECORD</b> (Details with the address of the present employer be given on a separate sheet)	
16.	<b>PROPOSED TITLE OF SYNOPSIS PERTAINING TO RESEARCH PROBLEM</b> (Please don't cut off or overwrite)	
17.	<b>SPECIFY NEEDS FOR</b> Institutional Ethics Committee, Institutional Animal Ethics Committee	Yes/No
18.	<b>NAME, DESIGNATION AND ADDRESS OF THE PROPOSED SUPERVISOR</b>	
	<b>CO-SUPERVISOR*</b> One only, wherever necessary.	
19.	<b>HOW LONG HAVE YOU BEEN WORKING ON THIS RESEARCH PROBLEM ?</b>	
20.	<b>DETAILS OF WORK ALREADY DONE</b> (Separate sheet may be attached)	

\* (A certificate justifying the necessity of Co-Supervisor be attached by the Supervisor countersigned by the HOD and duly recommended by the Departmental Research Board.)

20.	ARE YOU WORKING AS REGULAR PAID RESEARCH SCHOLAR IN THE UNIVERSITY? If yes, mention JRF/Project Fellow/University Research Scholar/any other fellowship with Date of Joining	YES/NO
21.	COURSE WORK Have you done Ph.D. Course Work? If yes, mention Grade or Percentage of Marks, Year of passing and University (Attach Proof)	YES/NO if yes DD/MM/YY/ ..... Grade/Percentage .....
22.	DETAILS OF REGISTRATION FEE	Amount ..... University Receipt No. .... Date .....

Place: PATIALA

Signature of the Candidate

Date of the Application .....

23. SUPERVISOR'S OPINION AND REGISTRATION CERTIFICATE:

- (i) I/We consider the proposed topic worthy for research for the Ph.D. Degree and I/We agree to supervise the candidate. Requisite copies of the synopsis pertaining to research problem, giving brief outline indicating the purpose/objectives, review of the literature, general approach or/and research methodology to be used, tentative plan of work/chapter scheme of the thesis, bibliography are attached. The synopsis prepared by the candidate is in accordance with the requirements.
- (ii) Certified that \*Laboratory facilities for research work on the proposed topic are available in the Department.  
*\*(Applicable only for Science students or otherwise where laboratory facilities of the Department are required.)*
- (iii) Certified that number of enrolled/registered Ph.D. candidates (including this candidate) under my supervision shall be ..... and will not exceed the sanctioned strength.

Signature of Co-Supervisor

Signature of the Supervisor

(If any)

*Note: A Professor/Associate Professor/ Assistant Professor can supervise (as Supervisor/Co- Supervisor) 8, 6 or 4 candidates, respectively, at a time within the University or outside the University.*

DECLARATION BY THE CANDIDATE:

- I hereby declare that:
- I. The information given above is correct and nothing has been concealed thereof.
  - II. I am neither registered/working/studying for another degree nor shall I do so during the entire registration period.
  - III. I have read the Ordinances for the PhD. Degree of this University and hereby agree to abide by them.
  - IV. I assure all the dues will be deposited in time with the University and the receipt will be submitted to the Department and Academic & Research Branch.
  - V. I will clear my Ph.D. Annual Fees every year (1<sup>st</sup> April to 31<sup>st</sup> March) according to my date of Registration.
  - VI. I will obtain a 'No Dues Certificate' from the Academic & Research Branch, Department, Library, Hostel/Dean Students Welfare, and Directorate of Sports. Thesis not accompanied with "No Dues Certificate" will not be accepted in Thesis Section (except for Teachers and employees who are on the pay-rolls of Punjabi University).

Signature of the Candidate

Countersigned

Supervisor

Co-Supervisor (If any)

**CERTIFICATE AND RECOMMENDATIONS BY  
HEAD OF THE DEPARTMENT**

*Note: This application form should be processed within 45 days from the receipt of application and forwarded to the Office of the Dean Research (Academic & Research Branch)*

1. Certified that Mr./Miss/Mrs ..... is eligible for registration from the point of view of (a) academic criteria and (b) jurisdiction conditions.
2. Certified that the candidate has shown to me the original certificates/testimonials and published work and I have compared them with the information given here (in Academic Record) and found them to be correct.
3. Certified that Mr./Miss/Mrs. .... is a regular paid Research Scholar/Fellow in the Department. The date of joining the Department is .....
4. The Departmental Research Board has considered the application and is of the opinion that the proposed topic is suitable\* for research for the Ph.D. Degree in the Faculty of ..... The Board recommends that ..... be ..... appointed as the candidate's Supervisor(s) whose consent has been obtained.  
\*In case of negative report a detailed report, stating reasons of rejection on separate sheet be attached for consideration of BPSAR.
5. The applicant is a university teaching/non-teaching employee, a photo copy of the permission letter for doing Ph.D. is being attached with the Application Form.
6. The applicant is an employee and a 'No Objection Certificate' received from his employer is being attached with the Application Form.

Date:.....

Head of the Department with Official Stamp

**LIST OF DOCUMENTS TO BE ATTACHED (Check List)**

- i) Eligibility Certificate issued by registration branch.
- ii) Original Enrolment file.
- iii) Registration Fee Slip.
- iv) Registration Application Form with attested copies of requisite certificates.
- v) Original of letter of members nominated on Departmental Research Board by the D.A.A.
- vi) Proceedings of Departmental Research Board on prescribed proforma.
- vii) Number of copies of approved synopsis.
- viii) Ph.D. Course work Certificate.

Signature of Office-In-Charge

Countersigned

Head of Department